

Additional Information

More detailed information on this topic is available in Chapter 17 of the Ground Team Member & Leader Reference Text.

Evaluation Preparation

Setup: Prepare an alert roster and give a copy to the student.

Brief Student: Show the student where he is on the roster (it does not have to really be his name. Just ensure that the name you pick is someone in the middle of the roster). Tell the student that you will simulate an alert call, and that the student should take all necessary actions, including simulating the calling of all the personnel that they should call on the list. Tell him that you will play the role of anyone he calls. Then “call” the member and pretend to alert them for the mission. Ensure you leave out one of the required elements of the alert call (listed in paragraph 2 above). When they simulate calling others, have one of those people not be home.

Evaluation

<u>Performance measures</u>	<u>Results</u>	
When alerted, the individual:		
1. Asks questions to ensure he or she knows the Type of Mission, Expected Duration of Mission, Time and Location of Meeting Place, Mission number, any special instructions and call back number.	P	F
2. Writes down all information	P	F
3. Calls all personnel directly below him/her on the alert roster.	P	F
4. Passes on all information, and finds out who will be attending	P	F
5. If someone is not there, call the personnel that person was responsible for calling.	P	F
6. Follows correct procedures to report back up the roster after making the calls.	P	F

Student must receive a pass on all performance measures to qualify in this task. If the individual fails any measure, show what was done wrong and how to do it correctly.